



## Application Form (HS6A) for Advice on the Status of a Substance

*(if your substance is a pesticide or veterinary medicine, please use application form HS6B)*

**Send by post to: ERMA New Zealand, PO Box 131, Wellington OR**

**email to: [sos@ermanz.govt.nz](mailto:sos@ermanz.govt.nz)**

### 1. Contact Details

Company name:			
Company address:			
Postal address <i>[if different to company address]</i>			
Contact name:			
Job title			
Contact person phone:	( 0 )	Email:	

### 2. Please indicate which options you would like:

I would like informal advice on whether the substance is hazardous in terms of the HSNO Act	Yes/ No
I would like informal advice on whether the substance is covered by an approval under the HSNO Act.	Yes/ No
I would like the HSNO classification for the substance.	Yes/ No

### 3. Product name:

### 4. Synonyms:

### 5. Physical form: solid/liquid/gas

### 6. Uses:

### 7. Proposed group standard the substance will fall under:

**8. Full composition** (attach if insufficient room. **NB:** We cannot process your application without full composition details.)

#### 8.1 Components

CAS number	Component name	Function of component	Percentage (specify w/w or w/v*)

If any of the components in Table 8.1 react to give new substances upon mixing, please indicate the FULL COMPOSITION of the final formulation in table 8.2. New substances and amounts of any left-over components should be included.

Table 8.2 – Final Composition

CAS number	Component name	Function of component	Percentage (specify w/w or w/v*)

\* If the units are w/v, what is the density of the substance? .....

9. Flashpoint (if flammable):

10. pH (if an aqueous liquid):

11. MSDS attached: yes / no

12. Initial fee of \$112.50 (GST inclusive) is included: yes / no

(If fee is not included, you will be invoiced and processing will not start until payment is received)

### Instructions to complete form

You need to ensure that all relevant information is provided in full before you send in the form. If the form is incomplete, we will be unable to process your application and will need to contact you to fill in the missing information.

**Product name** – this is the name of the product/substance for which you are seeking advice.

**Synonyms** – list alternative names for the product/substance for which you are seeking advice.

**Uses** - please be as specific as possible

**Physical form** - please indicate whether the substance is a solid, liquid or gas.

**Proposed group standard the substance will fall under** –A list of the group standards and their documents containing information about the group standard can be found at <http://www.ermanz.govt.nz/hs/groupstandards/index.html>

### Full composition

If you do not have access to the full composition of the substance, you will need to ask the company who does to supply the information to ERMA New Zealand directly, with an appropriate cover letter to ensure that we can link your application to that information.

Please ensure that the composition totals 100%. If it doesn't we will not be able to start work on your application. If the composition of your substance includes ranges [e.g. 5-10%] for different components, please indicate where possible if some ingredients are optional, or are not always present [for example a base paint with a range of different pigments which may be used in varying proportions]. In the column headed 'function' please indicate what the purpose of the component is within the mixture.

Please check that the names of components and their accompanying CAS numbers match. A useful website for checking these details is ChemID Plus <http://chem.sis.nlm.nih.gov/chemidplus/>. If these details don't match, we will need to ask you for more information i.e. to confirm whether the name or the CAS number is correct.

**MSDS** - please attach a Material Safety Data Sheet for the substance if you have one. The MSDS is not a substitute for the other information on the form, but may assist us with related information.

**Initial fee** – if the request requires more than 1 hour to complete, you will be asked whether you wish to continue, and a further fee of \$100 + GST per hour will apply.